

# **Infection Control Policy**

**May 2020**

The Alliance Multi Academy Schools:

Connaught Junior School  
Holy Trinity Primary School  
Crawley Ridge Infant School  
Crawley Ridge Junior School  
Windlesham Village Infant School

## 1. INTRODUCTION

This Policy has been written for The Alliance Multi Academy Schools following Guidance from the Department for Education and Surrey County Council. Infection Control can be found online at [www.gov.uk](http://www.gov.uk)

## 2. AIM AND OBJECTIVES

This policy aims to provide the school community with guidance when preparing for, and in the event of an outbreak of an infection such as pandemic influenza. It contains a checklist of actions to aid planning and preparing for an outbreak of pandemic influenza and clarifies communication.

## 3. PRINCIPLES

The school recognises that infections such as influenza pandemics are not new. No-one knows exactly when the school will be faced with having to deal with a potentially contagious illness amongst its community. We recognise the need to be prepared.

Infections are likely to spread particularly rapidly in schools and as children may have no residual immunity, they could be amongst the groups worst affected. We recognise that closing the school may be necessary in exceptional circumstances to control an infection. However, we will strive to remain open unless advised otherwise.

Good pastoral care includes promoting healthy living. School staff will give pupils positive messages about health and wellbeing through lessons and through conversations with pupils.

## 4. PLANNING AND PREPARATION

In the event of the school becoming aware that a pupil has an infectious illness we would direct their parents to report to their GP, with the school informing the Local Education Authority (Surrey County Council) and Public Health England (should it be a reportable illness based on their guidance). Alternatively, they may contact the school to advise us that a pupil or member of staff has sought medical attention and has been diagnosed as having an infectious illness.

During an outbreak of an infectious illness such as pandemic influenza the school will seek to operate as normally as possible but will plan for higher levels of staff absence.

The decision on whether school should remain open or close will be based on medical evidence. This will be discussed with the Government's Health Protection Agency. It is likely that school will remain open, but we recognise the fact that both the illness itself and the caring responsibilities of staff will impact staff absence levels. The school will close if lessons cannot be staffed or there is not adequate supervision for the children.

Students will be asked to complete work at home using the school's method of Home Learning.

## 5. INFECTION CONTROL

Infections are usually spread from person to person by close contact for example:

- Infected people can pass a virus to others through large droplets when coughing, sneezing or even talking within a close distance.
- Through direct contact with an infected person: for example, if you shake or hold their hand, and then touch your own mouth, eyes, or nose without first washing your hands.
- By touching objects (e.g. door handles, light switches) that have previously been touched by an infected person, then touching your own mouth, eyes, or nose without first washing your hands.

Viruses can survive longer on hard surfaces than on soft or absorbent surfaces. Staff and students are given the following advice about how to reduce the risk of passing on infections to others:

- Wash your hands regularly, particularly after coughing, sneezing, or blowing your nose.
- Minimise contact between your hands and mouth/nose unless you have just washed your hands.
- Cover your nose and mouth when coughing or sneezing if no tissues available sneeze or cough into the inside of your elbow.
- If you feel ill during the day go to the medical room. Parents will be contacted if First Aiders feel you are not well enough to be in school.

### Parents:

Do not send your child to school if you think they may have an infectious illness.

These messages are promoted through posters around the school, in assemblies and through Personal and Social Education Lessons (PSHE).

## **HAND WASHING IS THE SINGLE MOST IMPORTANT PART OF INFECTION CONTROL IN SCHOOLS**

### **Minimise sources of contamination (Applies to Catering Providers)**

- We will ensure relevant staff have Food Hygiene Certificate or other training in food handling.
- We store food that requires refrigeration, covered, and dated within a refrigerator, at a temperature of 5 C or below.

- We wash hands before and after handling food.
- We clean and disinfect food storage and preparation areas.
- Food is bought from reputable sources and used by recommended date.

#### **To control the spread of infection**

- We ensure good hand washing procedures (toilet, handling animals, soil, food)
- Children are encouraged to blow and wipe their own noses when necessary and to dispose of the soiled tissues hygienically.
- Ensure different cloths and towels are kept for different areas.
- We cover all cuts and open sores.
- Aprons are worn when preparing food.
- We wear protective clothing when dealing with accidents. (e.g. gloves and apron)
- A protocol is in place that is followed regarding contact with blood and body fluids:
  - Gloves and apron worn.
  - Soiled articles sealed in a plastic bag.

#### **To raise awareness of hygiene procedures**

- Inform all attending adults of the existing policy and procedures.
- Ensure that student induction includes this information.
- Provide visual instructions where possible for ease of understanding.

#### **To prevent cross-contamination**

- Ensure that adults and children have separate toilet facilities.

#### **During outbreaks of diarrhoea and/or vomiting the following should be auctioned:**

- The use of play dough should be suspended until 48 hours after the symptoms end and the play dough used prior to the outbreak is disposed of.
- The use of play sand should be suspended until 48 hours after the symptoms end and the sand used prior to the outbreak is disposed of.

- The use of water should be suspended until 48 hours after the symptoms end and the water and water toys should be thoroughly cleaned prior to use.
- Children who have had diarrhoea and/or vomiting should not be included in cooking for 48 hours.

**If a child is unwell in school:**

- They should wait in the medical room or designated area until they are collected by their parents or carers.
- They should be closely monitored and should not wait in communal areas.

**To prevent the persistence and further spread of infection:**

- Ensure that dedicated sinks are clearly marked.
- Be vigilant as to signs of infection persisting or recurring.
- Ask parents to keep their child at home if they have an infection.
- Remind parents not to bring a child to school who has been vomiting or had diarrhoea until at least 48 hours has elapsed since the last attack.

## **6. SUPPORT FOR STAFF STUDENTS PARENTS AND CARERS**

Each school of The Alliance Multi Academy Trust has several Qualified First Aiders who assess pupils and staff before recommending further action.

Individuals who are believed to have an infectious illness are sent home and are advised to contact their GP or local hospital depending or adhering to Public Health England Guidance in the case of a pandemic.

## **7. MONITORING AND EVALUATING**

The Trust Board of The Alliance Multi Academy Trust will evaluate the effectiveness of the policy and agree adjustments that may be necessary to address any current concerns.

These will be shared with staff, parents/carers, and pupils.