

Emergency closure Policy

Graitney will make every effort to keep the Club open, but in exceptional circumstances, we may need to close at short notice if there is not a suitable/safe environment to accommodate the children, and parents/carers will be notified.

The following are possible reasons for emergency closure:

- Serious weather conditions
- Heating system failure
- Burst water pipes or loss of sanitary facilities
- Fire or bomb scare/explosion
- Death of a member of staff or child
- Assault on a staff member or child
- Serious accident or illness
- Loss of electricity supply.

In the first instance, alternative arrangements (accommodation or staffing) from within Crawley Ridge Junior School will be sought. If this is not possible, a member of the Senior Leadership Team of Crawley Ridge Junior School will authorise the closure of the Graitney Club.

In the event of an emergency our primary concern will be to ensure that both children and staff are kept safe. If it is necessary to evacuate the setting, the procedure will follow the Fire Drill.